



2021/2022 Annual Bulk Water Hydrant Use Permit Application

Thank you for participating in the Union County Water (UCW) Bulk Water Program. The Bulk Water Program has been created to allow customers to purchase metered bulk water from designated fire hydrants throughout Union County.

Your current permit(s) will expire June 30, 2022. To continue your participation in the program, please complete and return the enclosed application and vessel information form. Applications must be approved by UCW before a vessel inspection will be conducted or a permit issued. Vessel inspections will be conducted each Wednesday from 8:00 am to 9:00 am at 4600 Goldmine Road, Monroe. Inspections are conducted on a first come basis.

Application & Vessel Inspection Instructions:

- Complete and return the application signed by an authorized company representative.
 - Mail to Union County Water, ATTN: Bulk Water Program, 500 N. Main St., Suite 400, Monroe, NC, 28112.
 - Email to water@unioncountync.gov / hydrantusage@unioncountync.gov
- Once your application is reviewed, and if approved, a Customer Service Specialist will notify you that you may begin the inspection process by visiting the inspection center located at 4600 Goldmine Road, Monroe. Please allow 3 business days for processing once received. Should your application be denied, you will be notified as well. Please call Customer Service if you have not received notification from our office.
- A permit fee will be billed for each vehicle inspected. List all vessels to be inspected on the Vehicle Information Form.
- Applications will not be available, nor accepted, at the inspection center.
- Vessel inspections will not be performed unless a pre-approved application and vessel list is on file with UCW.

If you have any questions concerning the application or inspection process, please contact Customer Service at (704) 296-4210.

Union County Water

500 N Main St
Monroe, NC 28112

T 704.296.4210

unioncountync.gov/water



2021/2022 Bulk Water Program Information and Requirements

APPLICATION & FEES:

- UCW hydrant customers must submit a completed application signed by an authorized company representative and provide a list of vessels/vehicles that will pull water from UCW hydrants.
- Vessel inspections will not be conducted without an approved application on file.
- A \$375.00 permit fee will be charged for each vessel, once inspection is completed, listed on the Vessel Information Form, if approved.
- Applications will not be approved for accounts that are delinquent, or who have failed to provide monthly usage reports.

INSPECTION & PERMIT:

- It is unlawful to pull from Union County hydrants without a valid permit sticker.
- Permits expire annually on June 30th and require vessel re-inspection before receiving a new permit sticker.
- A hydrant wrench must be in possession, the vessel meter must be mounted to the vessel, and the meter and air gap must pass inspection to receive a permit sticker. (If the vessel has an RPZ backflow device it must be tested by a certified tester prior to the Union County inspection).
- Each vessel requires a fixed mounted meter, unless 2 or more vessels are hard plumbed to draw from the same meter.
- If replacing a meter or vessel, a new backflow/air gap inspection must be completed prior to operating on the UCW system. (If the vessel has an RPZ backflow device it must be tested by a certified tester prior to the Union County inspection). All meter details, including photo of the meter, meter number, and meter reading, must be submitted to the UCW billing department.
- Vessels with an RPZ backflow preventer must provide the results of the backflow device test with the application or bring to the Operations Center at the time of inspection. The customer is responsible for having the RPZ backflow device tested annually, and send a copy of the results to the Union County Cross-connection Coordinator.

BILLING INFORMATION:

- All fees will be billed in accordance with the Union County Rate Ordinance found on the UCW website at www.unioncountync.gov/government/departments-r-z/water
- All usage must be reported to UCW by the 5th of each month on the approved UCW monthly reporting form, including periods of no use. A monthly base charge is billed per meter, even if there is no usage.
- Any unbilled, under billed, or unaccounted for usage will be billed to the customer on the next bill cycle, or upon meter inspection, if found through the annual inspection audit. It is the customer's responsibility to provide documentation detailing any metered water used outside Union County.



- Prior to replacing a meter, the customer is required to submit a usage report for water consumed through the old meter during the reporting period. Failure to report a meter change will result in an average bill being calculated and charged to your account in addition to usage reported on the new meter.
- Any account can be suspended for any of the following (list is not all-inclusive): delinquency, failure to report by the reporting date, failure to report actual usage (or no usage), policy violations, unauthorized use on non-designated UCW hydrant, failing to report or inspect meter/vessel replacement, damage to UCW property, unsafe operation, or violation during the water conservation stage restriction.

GENERAL INFORMATION & HYDRANT OPERATION:

- Designated hydrants are red, with a royal blue cap. A location map is available online at www.unioncountync.gov/government/departments-r-z/water.
- Pull water from designated hydrants only. Connecting to a hydrant inside a subdivision, or from a hydrant other than those authorized by UCW can result in fines and/or removal from the Bulk Water Hydrant Program.
- Refrain from parking in driveways and on sidewalks, and respect property and roadsides. Use proper hydrant tools and techniques when operating a UCW hydrant. The customer is responsible for all property and equipment damage as a result of negligence or improper operation.
- The customer is responsible for having the RPZ backflow device tested annually, and must send a copy of the results to the Union County Cross-connection Coordinator.
- The customer is responsible for properly training it's personnel in the use of equipment and the proper techniques for operating a fire hydrant to ensure safety and minimize the potential for damage.
- Close the hydrant slowly to reduce water hammer, which can cause broken water mains and lines.
- Replace hydrant caps after use to avoid obstructions, which could hamper firefighting capabilities.
- If the hydrant valve fails to open or close properly, notify UCW at (704) 296-4210.
- These guidelines and procedures have been established to protect water quality, preserve fire protection, and to control unauthorized use of the Union County owned fire hydrants.



**Union County Water
Bulk Water Program Application
(Vehicle Mounted Assemblies)**

APPLICANT INFORMATION		
Individual or Company Name:		SSN/TAX ID:
Contact Name:		Email:
Contact Phone:		Cell Phone:
Individual or Company Address:		
City:	State:	Zip Code:
BILLING INFORMATION		
Check box if same as above		
Billing Address:		Fax:
City:	State:	Zip Code:
Contact Name	Contact Phone:	Email:
ADDITIONAL INFORMATION		
Type of Business:	Est Mthly Usage:	Number of Permits Requested (see vessel list):
PRIMARY USE OF WATER		
Agricultural: _____ Construction: _____ Landscape: _____ Other: _____		
By signing and submitting this application I confirm that I am an authorized representative of the company, and that I have read and understand the Bulk Water Program requirements and operating instruction. Further, I understand that failing to comply with hydrant operating procedures, failing to provide a monthly usage form for all permitted vehicles, accessing unauthorized hydrants in Union County, and/or account delinquency can result in permit privileges being revoked		
Printed name of Authorized Representative:		
Signature of Applicant:		Date:

Voluntary Disclosure Statement (SSN): *The disclosure of your social security number ("SSN") as part of the application process is voluntary. The SSN is solicited pursuant to the authority set forth in N.C.G.S. § 105A-3. The SSN will be used for the sole purpose of complying with the State of North Carolina's Setoff Debt Collection Act (Chapter 105A of the North Carolina General Statutes). An applicant will not be denied a landfill credit account based*



upon a refusal to disclose a SSN. If the Applicant does not provide employer identification number (EIN) or a SSN, another form of identification will be required. Any unexpired government-issued identification is an acceptable form of identification.

Vessel Information List

(List all vessels requiring inspection and permit)

Item #	Vessel Type	Vehicle ID	License Plate #	Meter #	Meter Reading	Meter Size	Meter Type Gal or CCF
<i>Example</i>	Single Trailer Mount Tank	Trailer # 123	333-ABC	12345678	646200	3in	CCF
1							
2							
3							
4							
5							
6							
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20							



UCW - BULK WATER PROGRAM MONTHLY REPORTING FORM

Monthly reports can be sent by mail, email or fax:

- Mail:
Union County Water
Attn: Bulk Water Program
500 North Main St, Suite 400
Monroe, NC 28112
- Fax: 704-296-4231
- Email:
hydrantusage@unioncountync.gov
water@unioncountync.gov
- All usage will be billed in gallons. CCF (cubic feet) meter usage will be converted to gallons. **1 CCF = 7.48 gallons.**

- It is unlawful to bypass the inspected and approved meter & air gap assembly when connected to a Union County Hydrant.
- All hydrant usage must be metered and reported monthly, including usage from outside Union County.
- Include all moving and fixed digits on the meter when reporting usage.
- Bulk users must adhere to the conservation rules and regulations found in the Union County Water Use Ordinance

Company Name:	Reporting Month:
Contact Phone:	Meter #:
Contact Name:	Prior Month's Final Reading:

Date	UCW Hydrant Location	Start Reading	End Reading	Gallons Used	CCF Used
Total Usage >>>					



Bulk Water Hydrants

Union County

Number	Location
1	Southeast corner of Potter Rd at Pleasant Plains Rd
2	6814 Mill Grove Rd, 2nd hydrant north of Hemby Bridge Fire Department
3	Billy Howey Rd at New Town Rd, southeast corner
4	Waxhaw Pkwy east of Broome St, 2nd hydrant on the right (past CVS)
5	Unionville-Indian Trail Rd and Oakwood Ln, 2nd hydrant on Oakwood Ln
6	Watson Church Rd at Carl Polk Rd, northwest corner
7	Hwy 218 East, first hydrant west of Love Mill Rd
8	Hwy 205 at Hwy 218 East, south corner
9	Old Pageland Marshville Rd across the street from Allen's Crossroads Fire Dept (5408 White Store Rd)
10	Stack Rd at Jack Davis Rd, southeast corner
11	Old Camden Rd at New Salem Rd, northeast corner
12	Between 2310 and 2215 Ruben Rd

